

To: Hoff, Melanie[Hoff.Melanie@epa.gov]
Cc: Johnson, Michael[Johnson.Michael@epa.gov]; Gannon, Nick[Gannon.Nick@epa.gov]
From: Hovis, Jennifer
Sent: Wed 8/12/2015 2:41:06 PM
Subject: RE: smart phone

While we have a phone in hand to use as a loaner, we have to get a new SIM card for it (they used to let us deactivate/reactivate on the same SIM card, but just recently changed the rules). We just used the last new SIM card for someone that went on travel. Michael placed the order earlier, and I know the last one arrived pretty quickly. We'll keep you posted!

=====

Jennifer Hovis

Chief, Information Management Branch

Office of Superfund Remediation & Technology Innovation (OSRTI)

703.603.8888 / hovis.jennifer@epa.gov

From: Hoff, Melanie
Sent: Tuesday, August 11, 2015 12:56 PM
To: Hovis, Jennifer
Cc: Johnson, Michael; Gannon, Nick
Subject: RE: smart phone

Yes. Nick is on detail to us but needs it for his work here. He is working here in HQ.

Attached is the form.

Note --- we are becoming involved in the Colorado Mine issue so getting the phone as soon as possible would be great.

Thanks much.

Melanie Hoff

Branch Chief

OSWER/OSRTI/Analytical Services Branch

703-603-8808 (desk)

703-307-1843 (cell)

From: Hovis, Jennifer
Sent: Tuesday, August 11, 2015 10:03 AM
To: Hoff, Melanie; Johnson, Michael
Subject: RE: smart phone

Just so I understand – he’s located in Region 6 but on detail to us, and is it his work for OSRTI that is triggering the need for the phone? Just need to confirm who should pay and where it needs to be shipped.

Also, we need to have you fill out the mobile device form b/c the OSWER mobile device management guidance requires the justification. I’m attaching the one you did for Renee as an example.

=====

Jennifer Hovis

Chief, Information Management Branch

Office of Superfund Remediation & Technology Innovation (OSRTI)

703.603.8888 / hovis.jennifer@epa.gov

From: Hoff, Melanie
Sent: Tuesday, August 11, 2015 9:15 AM
To: Johnson, Michael; Hovis, Jennifer
Subject: Fwd: smart phone

He needs it until his detail ends. He is supporting the Gold King response.

Sent from my iPhone

Begin forwarded message:

From: "Gannon, Nick" <Gannon.Nick@epa.gov>
Date: August 11, 2015 at 9:11:24 AM EDT
To: "Love, Chip" <Love.Chip@epa.gov>, SEMS ReferenceDesk
<SEMS_ReferenceDesk@epa.gov>
Cc: "Hoff, Melanie" <Hoff.Melanie@epa.gov>
Subject: smart phone

Good morning.

I'm a R6 detailee working in ASB and I've been instructed to contact Chip to obtain a smart phone temporarily. It looks like he's out on leave. Is there anyone else that can help me?
Thanks. Nick

Nicholas Gannon

USEPA Region 6 Houston Laboratory

10625 Fallstone Rd.

Houston, TX 77099

281.983.2138